

TOWN OF HASTINGS. OSWEGO COUNTY, NEW YORK
ORGANIZATIONAL TOWN BOARD MEETING- JANUARY 9, 2024

ATTENDANCE

The Town of Hastings Town Board held a regular meeting on Tuesday, January 10, 2023, at 7:30 PM. **Board members present:** Supervisor Tony Bush, Councilman John Hill, Councilman Mark Martino, Sr., Councilman Alan Hanson, and Councilman Richard Waldron.

Also present: Michael Lewis, Highway Superintendent; Jason Burns, Director of Code Enforcement/Community Planning and Development; Shirlye Stuart, Senior Municipal Consultant, and Cynthia Tulowiecki, Town Clerk.

PLEDGE OF ALLEGIENCE

Supervisor Bush called the town board meeting to order at 7:32 p.m. asked for the Pledge of Allegiance and pointed out the emergency exits.

DISCUSSIONS

Supervisor Bush asked if anyone in the audience had anything to discuss.

Dave Bardoun, the builder for American Homes, introduced himself and the owners, Rich and Frank. He requested to have a Public Hearing prior to next month's Town Board Meeting to get approval for a Site Plan Special Use Permit.

Supervisor Tony Bush introduced the following and moves its adoption:

Resolved, the Town Board Town of Hastings hereby schedules a public hearing at 7:25PM February 13, 2024, for Special Permit # SP23-02 submitted by Donald Strick for American Homes for 374 US Rt 11 and adjoining parcels 293.00-03-19.01, 293.00-03-19.13, 293.00-03-19.14, and 293.00-03-19.15.

Mark Martino seconded. Tony Bush asked if there was any discussion. None.

Vote: Supervisor Bush, aye; Councilman Waldron, aye; Councilman Martino, aye; Councilman Hill, aye; Councilman Hanson, aye; **Resolution 24-26 adopted.**

Jim Hanson of 273 Cornell Rd., Hastings NY, came to address his concern regarding the North Country Plaza's dilapidated condition and safety concerns. He stated he would like to see the Town Board act on this issue for 2024. Tony stated an architect said the building was sound. The board wants to see it cleaned up too. He has tried to negotiate with the owner, Carmen, many times but it only leads to empty promises. At present, the town's hands are tied.

Supervisor Bush stated the clearing of the 5 acres of land on Barker Road is on hold for the time being. The board has looked over the plan and would like to make some changes.

RESOLUTIONS:

Effective January 9, 2024

1.) Councilman Hanson introduced the following and moved its adoption:

RESOLVED, the Town Board authorizes the 2024 Rules of Conduct for the Town of Hastings Board Meetings.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion.

Vote: Councilman Hill, aye; Councilman Waldron, aye; Councilman Hanson, aye; Councilman Martino, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-01 adopted.**

2.) Councilman Hanson introduced the following and moved its adoption:

RESOLVED, the Town Board authorizes scheduling the 2024 regular Town board meetings for the second (2nd) Tuesday of every month at 7:30 pm in the Town Hall at 1134 US Rt. 11, Central Square, New York, or other such locations and times within the Town that are approved by the Town Board from time to time.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion.

None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-02 adopted.

3.) Councilman Hanson introduced the following and moved its adoption:

RESOLVED, the Town Board authorizes the setting “as needed” meetings of the Zoning Board of Appeals in the Town Hall at 1134 US Rt. 11, Central Square, New York, or such other locations and times within the Town that are approved by the Zoning Board from time to time.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion.

None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-03 adopted.

4.) Councilman Hanson introduced the following and moved its adoption:

RESOLVED, the Town Board authorizes the setting of regular meetings of the Planning Board for the first (1st) Thursday of each month at 7:30 pm in the Town Hall at US Rt. 11, Central Square, New York, or such other locations and times within the Town that are approved by the Planning Board from time to time.

Councilman Waldron seconded. Supervisor Bush asked if there was any discussion.

None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-04 adopted.

5.) Councilman Hanson introduced the following and moved its adoption:

RESOLVED, the Town Board appoints John Martino as Fire Marshall.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-05 adopted.

6.) Councilman Waldron introduced the following and moved its adoption:

RESOLVED, the Town Board approves the continuance of the system of 26 bi-weekly pay periods, 24 semi-monthly pay periods and 12 monthly pay periods for the Town Employees and Elected Officials.

Councilman Hanson seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-06 adopted.

7.) Councilman Waldron introduced the following and moved its adoption:

RESOLVED, the Town Board designates Valley News/Oswego County News and Advance Media Group/Post Standard as the official newspaper for the Town of Hastings.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-07 adopted.

8.) Councilman Waldron introduced the following and moved its adoption:

RESOLVED, the Town Board is establishing the standard work week for Town of Hastings employees as 9 am to 4 pm, Monday through Friday.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-08 adopted.

9.) Councilman Waldron introduced the following and moved its adoption:

RESOLVED, the Town Board is setting the office hours when the Town Hall and all its departments therein shall be open to the public from 9 am to 4pm, Monday through Friday.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-09 adopted.

10.) Councilman Waldron introduced the following and moved its adoption:

RESOLVED, authorization for the Town Board to appoint Eastern Shores Associates as the insurance agent for the Town and approve the property, casualty, and liability insurance as submitted and to establish Blanket Bond Coverage for all Town Employees in the amount of \$233,00 (Town Clerk/Tax Receiver), \$150,000 (Justices and Court Clerk), \$233,000 (Town Supervisor), \$150,000 (Supervisor Clerk), \$50,000 all other employee per loss. The Town of Hastings Justices are specifically covered under the blanket bond, pursuant to Public Officers Law Section 11 (2) as provided to the Town of Hastings by Eastern Shores Associates Insurance Company.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-10 adopted.

11.) Councilman Hill introduced the following and moved its adoption:

RESOLVED, the Town Board is appointing Barton & Loguidice as the engineers for the Town. C&S Engineers as the alternate town engineers.

Councilman Waldron seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-11 adopted.**

12.) Councilman Hill introduced the following and moved its adoption:

RESOLVED, the Town Board appointed Anthony Rivizzigno as the attorney for the town and Cerio Law Offices as the alternate attorneys to the Town.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-12 adopted.

13.) Councilman Hill introduced the following and moved its adoption:

RESOLVED, the Town Board approves the rate .67 as established by the IRS for per-mile fee reimbursement to Town Officials for use of personal vehicles on official Town business.

Councilman Waldron seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-13 adopted.**

14.) Councilman Hill introduced the following and moved its adoption:

RESOLVED, the Town Board designates Pathfinder Bank and M&T Bank as the Depository for the Town of Hastings funds.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman

Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.
Resolution 24-14 adopted.

15.) Councilman Hill introduced the following and moved its adoption:

RESOLVED, the Town Board approves a salary of \$40,290 for the Confidential Secretary to the Supervisor. Funds have been provided for this position in the 2024 annual budget.

Councilman Hanson seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.
Resolution 24-15 adopted.

16.) Councilman Martino introduced the following and moved its adoption:

RESOLVED, the Town Board authorizes the Department Heads to attend monthly association meetings provided funds are available in the appropriate budgeted line for the year 2024.

Councilman Waldron seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-16 adopted.**

17.) Councilman Martino introduced the following and moved its adoption:

RESOLVED, the Town Board is authorizing the use of facsimile signature of the Town Supervisor or Deputy Town Supervisor for signing checks, subject to the Town Board approval.

Councilman Hill seconded. . Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.
Resolution 24-17 adopted.

18.) Councilman Martino introduced the following and moved its adoption:

RESOLVED, authorization for the Town Board approves the attached Procurement Policy for this year.

Councilman Waldron seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-18 adopted.**

19.) Councilman Martino introduced the following and moved its adoption:

RESOLVED, authorization for the Town Board to approve the 2024 Employee Handbook and its distribution to all town employees.

Councilman Hill seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.
Resolution 24-19 adopted.

20.) Supervisor Tony Bush introduced the following and moved its adoption:

RESOLVED, authorization from the Town Board approving the annual Ethics Policy Certificate of Compliance and Annual Financial Disclosure Form, a copy of which has been provided to the member of the Board and authorizing the clerk to provide a copy of this form to all Board Members and Town Officers and directing that such form be completed, signed, and filed with Supervisor's office no later than January 31, 2024.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-20 adopted.

21.) Supervisor Tony Bush introduced the following and moved its adoption:

RESOLVED, authorization from the Town Board approving a change bank for the Town Clerk, not to exceed \$200.00 and the Court Clerks, not to exceed \$150.00 each.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.

Resolution 24-21 adopted.

22.) Supervisor Tony Bush introduced the following and moved its adoption:

RESOLVED, authorization from the Town Board establishing a system of time sheets for all nonunion employees to record attendance, hours worked, and submitted to the Department Heads and Supervisor's office.

Martino seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-22 adopted.**

23.) Supervisor Tony Bush introduced the following and moved its adoption:

RESOLVED, authorization from the Town Board appointing Robin Smith as Secretary of the Planning Board and as Secretary to the Zoning Board for terms commencing 1/24 and ending 12/31/24.

Councilman Waldron seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried. **Resolution 24-23 adopted.**

24.) Supervisor Tony Bush introduced the following and moved its adoption:

RESOLVED, authorization to approve Supervisor Bush as delegate and Councilor Hanson, Mike Lewis(Highway Superintendent), and Jason Burns (Director of Community Planning and Development) as alternates to attend the 2024 Annual NYS Association of Towns Meeting and Training School in February 18th-21st and

to approve an expenditure in the amount not to exceed \$1000 each for each employee (only) expenses.

Councilman Martino seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.
Resolution 24-24 adopted.

25.) Supervisor Tony Bush introduced the following and its adoption:

RESOLVED, the Town Board of the Town of Hastings hereby approves for payment the bills listed on attached abstract #1 in the amounts indicated thereon. (See Doc "A", Pg.)

Councilman Hill Seconded. Supervisor Bush asked if there was any discussion. None. **Vote:** Councilman Hanson, aye; Councilman Martino, aye; Councilman Waldron, aye; Councilman Hill, aye; Supervisor Bush, aye. Motion carried.
Resolution 24-25 adopted.

MOTIONS

Supervisor Tony Bush made a motion to approve the December 2024 meeting minutes as presented. Councilman Waldron seconded. All voted aye. Motion carried.

ADJOURNMENT

Supervisor Bush asked if there was any other business.

As there was no further business, Supervisor Bush motioned to adjourn the Councilman Martino seconded. All in favor. Motioned carried.

The meeting adjourned at 8:00 pm.

Respectfully Submitted,

Cynthia L. Tulowiecki, Town Clerk